



AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

MINUTES

ACADEMIC COUNCIL MEETING

DATE : 15 March 2019

TIME : 11:00 AM

VENUE : Conference Room
Academic Block 'B'
Amity University Campus
Maharajpura,
Gwalior (M.P.)

Registrar
Amity University Madhya Pradesh
Gwalior

**MINUTES OF THE MEETING OF ACADEMIC COUNCIL OF AMITY UNIVERSITY MADHYA
PRADESH HELD ON 15 MARCH 2019**

1. A meeting of the Academic Council of Amity University Madhya Pradesh (AUMP) was held on 15 March 2019 at 1100 hours at the Amity University Campus, Maharajpura, Gwalior (M.P.). The meeting was held under the Chairmanship of Lt Gen V K Sharma, AVSM (Retd), the Vice Chancellor, AUMP, Gwalior.
2. The Agenda Points proposed to be discussed during the meeting were earlier circulated to all members and are attached as **Appendix-A**. The list of Members of Academic Council of Amity University Madhya Pradesh present in the meeting is attached as **Appendix-B**. The Academic Council, then proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.
3. **Agenda No. 1: Welcome Address by Chairman.** The Vice-Chancellor of the University and Chairman of Academic Council welcomed the members. He informed members that the aim of the Academic Council Meeting is to plan for the next semester commencing from July 2019.
4. **Agenda No. 2: Confirmation of Minutes of Academic Council Meeting held on 14 September 2018.** The Registrar of the University briefed the Minutes of the last Academic Council Meeting held on 14 September 2018 to the members of the Academic Council for confirmation. The minutes were confirmed and are attached as **Appendix - C**.
5. **Agenda No. 3: Approval of Minutes of Board of Studies Meetings held in Jan/Feb 2019 of various institutes/schools of AUMP.** Minutes of Board of Studies (BoS) meetings of various Institutes/Schools held in Jan/Feb 2019 were put up before the members by all Hols for deliberation.
6. During the briefing of Board of Studies Meeting (BoS) Minutes of Amity School of Engineering & Technology (ASET), the Chairman suggested Hol ASET to include Python (Programming Languages) in the syllabus of CSE and ECE. He also suggested Hol ASET to take guidance from ABV-IIITM, Gwalior on the same. He said that Python should be mandatory as subject for CSE and ECE as this will help the students to get good placements. The Chairman permitted to conduct an special (BoS) to include Python in the syllabus of CSE and ECE.



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7. During the briefing of BoS Minutes of AIP, the Chairman instructed Hol Amity Institute of Pharmacy (AIP) to prepare the syllabus for entire course of studies for all the semester of B Pharm as per prescribed by Pharmacy Council of India (PCI). The Chairman instructed that the syllabus should be prepared in batch (year) wise folder and put up to him by 31 March 2019 for approval. He said that all industrial visits, training programmes etc. planned for the students should also be included in the syllabus. He suggested that Hol, AIP may take help to get the sample format to prepare syllabus from Dean (Academics).

8. The Chairman said all Hols that the direction given to Hol, AIP is applicable to all Institute/school for making batch wise folders for syllabus of all courses being run by the respective institute/school in hard copy and soft copy and put up before him by 31 March 2019 for approval.

9. The Minutes of BoS meeting of various institutes/schools were approved by the Academic Council. The institute wise minutes of meetings including summary of changes/modification in the Syllabus are attached as Appendix - D

10. Agenda No. 4 Approval of Academic Calendar for Next Semester (July -Dec 2019) for courses offered through Regular Mode and Academic Calendars for Offering Programmes through Open and Distance Learning Mode (July 2018 to June 2019 and July 2019 to June 2020). The Dean (Academics) put up the Academic Calendar for odd semester (July-Dec 2019) for courses offered under regular mode for approval. The Academic Calendar for the academic session July 2018 to June 2019 and the academic session commencing from July 2019 to June 2020 for offering courses under open and distance learning mode are also put up before the Academic Council for its approval. The proposed academic calendars for regular and ODL mode are unanimously approved by the Academic Council and are collectively enclosed as Appendix - E

11. Dr S G Deshmukh suggested to include 3 weeks induction programme announced by AICTE for students of AUMP into the Academic Calendar. The Chairman appreciated the suggestion and requested Hol ASET to study about the said induction programme and brief him for further instructions.


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13. **Agenda No. 5: Approval of Examination Calendar for Next Semester (July-Dec 2019)**

(a) The Controller of Examinations put up the Examination Calendar for the Next odd Semester (July-Dec 2019) before the Members of the Academic Council, and the same was approved. The Exam Calendar is attached as **Appendix - F'**.

(b) The Chairman asked all Hols that before forwarding the debarred list of the students to CoE through Amizone, the same should be approved by him.

(c) The Chairman instructed all Hols to identify the students who have less than 75% attendance till half semester and send an information letter/SMS to their parents advising them to counsel the students to attend classes regularly, falling which he/she will be debarred to appear in End Semester Examinations due to short attendance.

(d) Hols are instructed by the Chairman that they should also send the SMSs to the parents through the Office of the Registrar. He said that the message which is to be sent to the parents should be very brief and drafted by the respective Hol.

14. **Agenda No. 6: Approval of Event Calendar for Next Semester (July-Dec 2019).**

On the basis of Academic Calendar, Examination Calendar and the details of planned events of various institutes/school, an Event Calendar of AUMP for the upcoming semester July-Dec 2019 was prepared. The Chairman discussed all the events with the respective Hols. In consultation with all Hols the Event Calendar was tentatively finalized and the same is attached as **Appendix - G.**

15. **Agenda No. 7: Approval of requirement of Lab Equipments/consumables for Next Semester commencing from July 2019.**

Hols of various Institutes/Schools proposed the requirement of Lab Equipment/consumables for the next odd semester commencing from July 2019. The Institute/School wise financial implications on procurement were put up before the members of the Academic Council for approval. The same was approved. The summary of institute wise requirement is as under:-


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Sr.No.	Institute / School	Amount
1	Amity Institute of Biotechnology (AIB)	2,41,908/-
2	Amity Institute of Behavioral and Allied Sciences (AIBAS)	1,55,760 /-
3	Amity School of Communication (ASCO)	7,14,042 /-
4	Amity School of Engineering & Technology (ASET- Chemistry)	33,209/-
5	Amity School of Engineering & Technology (ASET-Physics)	18,080 /-
6	Amity School of Engineering & Technology (ASET-Mechanical)	25,110 /-
7	Amity School of Fashion Design & Technology (ASFDT)	51,042 /-
8	Amity Institute of Pharmacy (AIP)	18,61,171/-

16. **Agenda No. 8: Approval of requirement of Library Books for Next Semester Commencing from July 2019.** Hols of various Institutes/Schools proposed the requirement of Books for the next semester commencing from July 2019. Subsequently, a meeting of Library Committee was conducted on 12 March 2019 for discussion about the requirement put up.

The requirement of Library books duly recommended by Library Committee was put up before the members of the Academic Council for approval. The same was approved and attached as **Appendix-H.**

17. **Agenda No. 9: Approval of Courses, Intake and its fees for the Academic Session 2019-20.**

(a) The lists of under graduate and post graduate courses with the admission eligibility criteria, fees and intake for 2019-20 were put up before the members of Academic Council for approval. The same were approved and are attached as **Appendix -I.**

(b) The Chairman explained the new model of Admission being implemented for the Academic Session 2019-20.



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18. **Agenda No. 10: Approval for Requirement of Teaching Staff for Next Academic Session 2019-20.** Heads of the Institutions of various Institutes/Schools proposed the requirement of faculties in respective of their Institutes for the next session 2019-20, based on the teaching load and contact hours. The requirement of Teaching Staff was approved by Academic Council members and is attached as **Appendix- 'J'**

19. **Agenda No. 11: Approval of Guest Faculties from the period of Jan 2019 to June 2019.** Heads of the Institutions of various Institutes/Schools proposed the requirement of guest faculties for the period from Jan 2019 to June 2019. The same was approved and is attached as **Appendix- 'K'**.


20. **Agenda No. 12: Approval of Minutes of Meeting of University Research Council (URC) of AUMP.** The Controller of Examination, AUMP briefed the minutes of the University Research Council (URC) of AUMP held on 8th Feb 2019 before the members of the Academic Council for approval. The same were approved by the Council and are attached as **Appendix 'L'**

21. **Agenda No. 13: Approval for implementation of Uniform Course Coding System in r/o same subjects being taught to different programmes at AUMP.**

(a) It is observed that there are large number of courses with similar course subjects and similar course contents, however with different titles. In certain other cases there are courses with similar course titles but with marginal difference in the syllabus / course contents. Thus, arises a definite need to simplify and streamline the course titles as also the course contents so that courses with same course titles should have same course contents irrespective of the Programme's they are taught in.

(b) In view of the same a committee has been constituted to do analysis of subjects which are common for Institutes/Schools and be included in Uniform Course Coding. The committee is in progress to streamline the system and will submit its recommendation in due course of time.

(c) The proposal for implementation of Uniform Course Coding System was explained by CoE to the members of Academic Council for approval. The same was approved and is attached as **Appendix-M.**


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22. **Agenda No. 14: Information about Research Projects Submitted by the various Institutes/Schools from Sep 2018 to Feb 2019.** Prof (Dr) S P Bajpai, Dean Research put up the list of research projects ongoing and submitted by faculty members of AUMP for information to the Academic Council Members. The same is attached as **Appendix - 'N'**

23. **Agenda No. 15: Granting equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme (Ref. UGC letter dated 1st Jan 2019).**


In line with the UGC letter No. F.11-1/2018 (HRDC/NRC) dated 1st January 2019 the proposal has been put up before the Academic Council Members for approval to grant equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme. The Academic Council Members unanimously agreed upon the same.

24. **Agenda No. 16: Approval of MOOC courses identified for the students of AUMP under Choice Based Credit System (CBCS).** In line with the UGC letter No. 1-8/2017 (SWAYAM Board) dated 28 January 2019, Dean (Academics), AUMP requested all HoIs to submit the MOOC course in respect to CBCS being offered by AUMP. The same was put up before the Academic Council which was not upto the mark. The Chairman instructed all HoIs to resubmit the MOOC courses to Dean (Academics) latest by 31 March 2019 after mapping with the contents of Minor tracks (CBCS) with the MOOC courses to be offered from July 2019. The Chairman requested Dean (Academics) to find out the detailed policy for payment (if any) for getting the proficiency certificate after completion of MOOC. The Chairman requested all HoIs to encourage the students to register in MOOC.

25. **Agenda No. 17: Any Other Points with the Permission of the Chair.**

(a) The Hol ALS put up the following point before the Academic Council for consideration:-

Grant of maximum B+Cap grade to those students who do not meet minimum of 75% attendance criteria and waiver or dispensation is granted by the Hon'ble VC to enable such students to appear in the examination even if such students score marks entitling


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them to get higher grade, does not appear to be equitable and legal due to the following reasons:-

(i) Grant of waiver or dispensation pertains to the eligibility of a student to appear in the examination. After he or she is made eligible to appear in the examination and he or she has crossed the Rubicon, then his or her grading should be based on the basis of marks secured by him or her.

(ii) Waiver is granted by the Hon'ble VC after he is satisfied that a student deserves to be granted the waiver. It is not automatic process. If this be the case and a student is made eligible to appear in the exam then taking further punitive action that he or she will be given maximum B+ Cap grade does not appear to be reasonable. In such circumstances, it is submitted, merit will be at premium. It may so happen that a student has got 74% attendance and he or she is granted waiver to make him or her eligible. He or she scores the highest marks entitling him or her the highest grade. In such circumstances, it will be inequitable to grant him or her B+ Cap grade disregarding her or his marks. If he or she has got marks entitling him or her to get A+ grade, then it shall be incongruous to grant him or her B+ Cap grade in the marks sheet in the face of he or she having secured more marks. Marks cannot be reduced to bring him or her down to B+ Cap grade. This will create mismatch."

(b) Keeping in view of the policy in vogue, the Chairman in consultation with other members of the Academic Council did not agree to the point raised by HoI ALS.


(c) The Hon'ble VC informed the members about the International Conference being organized by Amity School of Communication (ASCO), Amity University Dubai in association with ASCO, Amity University Madhya Pradesh on 17-19 June 2019 . He appreciated the efforts made by Dr Sumit Narula, Director, ASCO.

26. There being no other point, the meeting concluded at 1315 hrs with thanks to the chair.

Date : 19.03.2019
Place : Gwalior


(Rajesh Jain)
Registrar &

Member Secretary -
Academic Council, AUMP


Registrar
Amity University Madhya Pradesh
Gwalior



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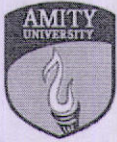
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ACADEMIC COUNCIL MEETING : 15 MARCH 2019

AGENDA POINTS

Item No.	Item
Item No. 1	Welcome address by the Vice-Chancellor, AUMP
Item No. 2	Confirmation of Minutes of Academic Council Meeting held on 14 Sep 2018
Item No. 3	Approval of Minutes of BoS Meetings held in Jan/Feb 2019 of various Institutes of AUMP
Item No. 4	Approval of Academic Calendar for Next Semester (July -Dec 2019) for courses offered through Regular Mode and Academic Calendars for Offering Programmes through Open and Distance Learning Mode (July 2018 to June 2019 and July 2019 to June 2020)
Item No. 5	Approval of Examination Calendar for Next Semester (July -Dec 2019)
Item No. 6	Approval of Event Calendar for Next Semester (July -Dec 2019)
Item No. 7	Approval of requirement of Lab Equipments/consumables for Next Semester commencing from July 2019
Item No. 8	Approval of requirement of Library Books for Next Semester commencing from July 2019
Item No. 9	Approval of Courses, Intake and its fees for the Academic Session 2019-20
Item No. 10	Approval for requirement of teaching staff for next Academic Session 2019-20
Item No. 11	Approval of Guest Faculties from the period of Jan 2019 to June 2019
Item No. 12	Approval of Minutes of the Meeting of University Research Council (URC) held on 08 Feb 2019
Item No. 13	Approval for implementation of Uniform Course Coding System in r/o same subjects being taught to different programmes at AUMP
Item No.14	Information about Research Projects submitted by various Institutes/Schools from Sep 2018 to Feb 2019
Item No. 15	Granting equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme (Ref. UGC letter dated 1 st Jan 2019)
Item No. 16	Approval of MOOC courses identified for the students of AUMP under Choice Based Credit System (CBCS)
Item No. 17	Any other point with permission of the Chair

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Appendix - J

AUMP/HR/2019/06

27 February, 2019

REQUIREMENT OF TEACHING STAFF FOR ACADEMIC YEAR 2019-2020

1. The requirement of teaching staff in all institutions and departments of AUMP for Academic Year 2019-2020 is as depicted in the following table:-

INSTITUTE	COURSE	CREDIT LOAD (ODD SEM)	TEACHING LOAD (ODD SEM)	AS PER TEACHING LOAD			
				PRESCRIBED FACULTY STRENGTH	CURRENT DEPLOYMENT	REQUIREMENT	
ABS	MBA	64	68	26	26	0	
	BBA	95	98				
	BA (H) Economics	0	0				
	BCom (H)	95	98				
	PhD	6	6				
	CBCS	16	16				
	Other Programs	52	52				
ASET	CSE/ IT	MTech	64	68	22	21	1
		BTech & BCA	152	153			
		CBCS	3	3			
		PhD	3	3			
		Other Programs	77	77			
	ECE	MTech	30	32	7	7	0
		BTech	75	78			
		CBCS	3	3			
		PhD	3	3			
		Other Programs	0	0			
	MAE	MTech	30	32	6	6	0
		BTech	75	78			
		CBCS	3	3			
		PhD	3	3			
		Other Programs	0	0			
	CIVIL	MTech	30	32	6	6	0
		BTech	75	78			
		CBCS	3	3			
		Applied Physics	52	56	3	3	0
		Applied Chemistry	52	56	3	2	1
	Applied Mathematics	78	78	5	4	1	

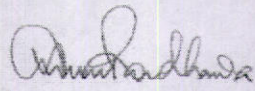
Amanpreet Randhawa

Amanpreet Randhawa
Director-Human Resources

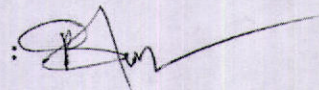
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AIB	MSc	57	65	13	13	0
	MTech	57	65			
	BTech	60	71			
	BSc (H)	60	71			
	Environmental Studies	26	26			
	CBCS	6	6			
ALS	LLB	52	54	15	14	1
	BA	52	54			
	BBA	52	54			
	BCOM	52	54			
	LLM	52	54			
	CBCS	9	9			
	PhD	6	6			
AILA & AIBAS	BA (H) PSYCHOLOGY	90	90	7	7	0
	Behavioural Science	82	82	3	3	0
	Clinical Psychology	25	25			
ASCO	MJMC	50	52	9	9	0
	BJMC	75	78			
	CBCS	9	9			
	PhD	0	0			
ASAP	BArch/BSc ID	123	123	11	11	0
ASFDT	BSc FD&T	52	55	3	3	0
	CBCS	3	3			
AISS	BA Hon Pol Science/ History	84	84	6	5	1
AIP	BPharma	198	198	12	9	3
TOTAL				157	149	8

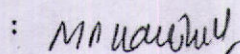
2. The total number of additional faculty required for AY 2019-2020 is 08. The above requirement has been worked out keeping in mind a load of 16 class hours per week per faculty member.
3. Put up for your kind consideration, please.


Amanpreet Randhawa
Dy. Director – HR

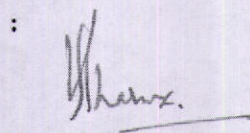
Dean – Academics

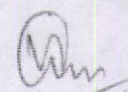
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Pro Vice Chancellor

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Hon'ble Vice Chancellor

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Amanpreet Randhawa
Director-Human Resources
Anity University Madhya Pradesh, Gwalior